

# COMMUNITY GARDEN PERMIT APPLICATION

SUBMITTAL REQUIREMENT: Application (1 copy), Site Plan (1 copy), Fee (see below – cash or check only)  
\$50.00 fee for new permit • \$10.00 fee for annual renewal without site modifications

PROJECT ADDRESS: \_\_\_\_\_

*For Staff Use:*

PLAN #: CGARDEN - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

	OWNER	APPLICANT
NAME		
ADDRESS		
PHONE		
EMAIL		

Zoning District: \_\_\_\_\_ Property Acreage: \_\_\_\_\_

Is the property currently undeveloped?  Yes  No

If no, what is the current use of the property? \_\_\_\_\_

## Do you understand and agree to the following:

- That the approval of a temporary use permit is required prior to any sales from the property?  Yes
- That approval of a sign permit is required prior to installation of any signage?  Yes
- That any trash storage areas, equipment, compost/mulch piles must not be visible from the street and adjacent properties?  Yes
- That livestock is subject to the standards and restrictions of the zoning district?  Yes
- That all plants, ground covers, turf, compost areas, structures, and parking areas must be maintained?  Yes

Are there any environmental areas on your property (such as a creek, river, wetland or pond)?  Yes  No

- Work within 200' of riparian buffers (buffers around streams, rivers and other bodies of water) or floodplain requires an Environmental Areas Review.
- Some work, including work that affects wetlands, may also require other local, state or federal permits.
- Developments that disturb or alter an area greater than 5,000 square feet require an approved stormwater management plan.

## Please provide a plan drawn to a standard scale with dimensions in feet, which includes the following items:

- |  |   |   |
|--|---|---|
| <input type="checkbox"/> Property boundary lines               | <input type="checkbox"/> All roads (labeled) adjacent to the property     | <input type="checkbox"/> Proposed driveways / curb cuts   |
| <input type="checkbox"/> All existing structures and buildings | <input type="checkbox"/> Environmental Areas                              | <input type="checkbox"/> Drive aisle width                |
| <input type="checkbox"/> Proposed structures and buildings     | <input type="checkbox"/> % of lot coverage                                | <input type="checkbox"/> Parking spaces                   |
| <input type="checkbox"/> Distance b/w structures and lot lines | <input type="checkbox"/> Building height                                  | <input type="checkbox"/> Sidewalks (existing/proposed)    |
| <input type="checkbox"/> Setbacks                              | <input type="checkbox"/> Location, type & output of all exterior lighting | <input type="checkbox"/> Street trees (existing/proposed) |

I hereby acknowledge and agree that the subject property will be maintained in compliance with Section 9-15-23 of the Athens-Clarke County Code at all times. Failure to abide by this requirement could result in a citation, loss of annual renewal, or both.

*The Unified Government of Athens-Clarke County is a public entity subject to Georgia's Open Records laws. All submitted applications and associated plans and documents are covered under such laws and may be released to other parties unless they contain information specifically protected by law.*

Applicant's signature: \_\_\_\_\_ Date: \_\_\_\_\_

Owner's signature: \_\_\_\_\_ Date: \_\_\_\_\_

**THIS PAGE FOR STAFF USE ONLY**

PLANNING DEPARTMENT			
RECEIVED BY		DATE RECEIVED	
SITE PLAN	<input type="checkbox"/> YES	BUILDING ELEVATIONS	<input type="checkbox"/> YES <input type="checkbox"/> N/A
TAX MAP #S		ZONING/OVERLAY	
HISTORIC DISTRICT	<input type="checkbox"/> YES <input type="checkbox"/> NO	APPLICABLE PLAN #	COA -
ENVIRONMENTAL AREAS	<input type="checkbox"/> YES <input type="checkbox"/> NO	APPLICABLE PLAN #	EA -
VARIANCES GRANTED	<input type="checkbox"/> YES <input type="checkbox"/> NO	APPLICABLE PLAN #	VAR -
COMMENTS			
REVIEWED BY			
APPROVED	<input type="checkbox"/> YES <input type="checkbox"/> NO	DATE:	

Lot Coverage Calculations Worksheet (all measurements in square feet)			
Lot Size			
Existing Coverage			
Proposed Coverage			
Total Lot Coverage		sq.ft.	%
Total Lot Coverage allowed by Zone			
For Accessory Structures & Additions			
Size of principal structure on lot*			
Size of addition or all accessory structures			
Percentage of principal structure			

*\* The contiguous roofed portion of the principal structure, including covered porches, garages, and carports shall be included in this calculation. The total square footage shall be exclusive of attics, crawl spaces, and similar storage areas.*