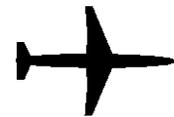




Athens Airport Authority Meeting
August 27, 2019
3:00 p.m.
Athens Flight Center - Conference Room



Authority: Lester Shindelman, Chair
David Asman, Robert Miles, Diane Napier

Airport: Mike Mathews, Airport Director
Josh Edwards, ACC Assistant Manger
Angela Dalton, Airport Business Coordinator

A. Public Comments: N/A

B. Approval July Authority Minutes: Approved as submitted.

C. Chairman Update: Mr. Shindelman reflected back on the progress made during the month and also reviewed the meeting agenda.

D. Airport Manager Reports

- a. Financial Report:** Mr. Mathews noted that he has worked with Mr. Smith on developing a new reporting system which he distributed for review. It was decided that going forward, the financial report will be presented in the new format with suggested revisions in place of the report that has been provided by ACC.
- b. Operations Report:** The operations report compiled with data received from the Control Tower Chief has been updated and was reviewed.
- c. Project Updates:** Mr. Mathews noted that Holt Consulting has provided quotes for the surveying and geotech phase of the ROFA, Taxi-Way A and Runway 2/20 projects. Quotes have been forwarded to GDOT for their review and approval. It was also noted that a Work Authorization for the Localizer Relocation Project has been provided to the Mayor for his signature. Once executed, work can proceed.
- d. Marketing & Outreach Activities:** Diane Napier noted that she has been asked to participate in the User Group for the implementation of the Atlanta Highway/Lexington Road Corridor Study recommendations, which will assist in the Airport's efforts in community education.
- e. Columbia, MO Trip Report:** Mr. Mathews noted that he participated in a trip with the Chamber of Commerce to Columbia, MO to view their operations and to get a feel for their community. During the trip on Friday, the day focused on the Airport where he participated in a panel discussion concerning their airports initiatives as well as the initiatives Athens is implementing. The topic of revenue guarantees and community involvement was also discussed

E. Old Business

- a. GDOT State Aviation Plan Update:** Steve Brian, GDOT Aviation Program Manager, and Joseph Robinson, GDOT Aviation Planning Manager, distributed and presented an overview of the plan compiled by GDOT.
- b. SPLOST "Vote Strategy":** It was noted that the list has been solidified to be placed before voters on November 5, 2019. The Citizens Advisory Committee has now been charged with assisting in disseminating and supporting the referendum in the community.

- c. **Website Development Update:** Mr. Mathews presented the proofs of the website that CivicPlus has developed for review and approval. It was noted that the images have been placed on Google Drive for the Authority to review and submit any recommendations prior to Friday, Aug 30.
- d. **Facebook Page Plans:** Mr. Shindelman presented examples of FB pages as tools that can be used for the Airport. Mr. Asman has already created a page for the airport and Ms. Dalton will be attending a social media class so that we can get the FB and IG accounts up and running.

F. Business, Finance & Planning Committee

- a. **Strategic Plan Monitoring:** Mr. Shindelman distributed a spreadsheet outlining the goals and initiatives. Discussion was held concerning the status of each

G. Operations Committee

- a. **Strategic Goal #4.3: Utilize UGA Students for Projects:** Mr. Shindelman distributed a list of contacts that may assist in obtaining interns for Airport projects. He requested that the members review the list and provide any further contacts they may also know. At this time, these interns would mainly be assisting in the compiling and design of the Airport Annual report
- b. **Strategic Goal #4.4: Athens Tech Partnership Update:** Mr. Mathews noted that he will schedule a meeting within the next month.

H. Air Service Development Committee

- a. **Strategic Goal #2.1: Recruit Scheduled Air Service SCASDP:** Mr. Shindelman distributed a spreadsheet listing all 55 applicants. It was noted that Athens Airport is the only applicant from state of GA.
- b. **Strategic Goal #4.2: Update-Communications Plan for Community Outreach & Engagement:** Mr. Shindelman noted that he will be scheduling a meeting with Jeff Montgomery, ACC PIO Officer, concerning what assistance his department may be able to provide the Airport with community outreach.

I. New Business

- a. **Proposed Changes to Bylaws:** Mr. Shindelman noted that there were no responses from members concerning the proposed changes. He further noted that he would like to change the election of a chairperson to July instead of January each year; however the legislative act creating the Authority indicates that elections will be held in January. He will talk with the ACC Attorney for guidance on this issue.

J. Adjourn: 5:20 p.m.

Respectfully Submitted



Angela Dalton, Secretary