

**AGENDA - SPECIAL CALLED MEETING**

**JOINT DEVELOPMENT AUTHORITY OF THE UNIFIED GOVERNMENT OF ATHENS-CLARKE  
COUNTY, GEORGIA AND THE CITY OF WINTERVILLE**

Wednesday, June 10th, 2020 – 3:30 pm

Held remotely via WebEx and streamed at: <https://youtu.be/dV9Hhol5qrl>

**Attendees:**

Erica Cascio

Simone Cifuentes

Dodd Ferelle

Kelly Girtz

Stephanie Lynn

David Matthews-Morgan

Tim Pierce-Tomlin

Dan McRae, Attorney, Seyfarth Shaw

Ilka McConnell, Economic Development Director, Athens-Clarke County Unified Government

**A. Call to Order:** Ilka McConnell welcomed the members and called the special called meeting to order.

**B. Approval of Agenda:**

Motion to approve: Stephanie Lynn

Second: Tim Pierce-Tomlin

Directors unanimously approved motion

**C. Approval of Minutes of Last Meeting:**

Discussion to update minutes to reflect who seconded the motion to adjourn. McConnell will review recording and amend.

Motion to approve minutes with that amendment: Stephanie Lynn

Second: David Matthews-Morgan

Directors unanimously approved motion

**D. Old Business:** Directors

*Adoption of Bylaws*

Discussion of gendered officer titles and language in the Bylaws.

Motion to replace “he/him/his/she/her/” with “them/they/their” in the Bylaws: Erica Cascio

Second: David Matthews-Morgan

Directors unanimously approved motion

Discussion of wording of Section 4.9; McRae will revise wording to state that if a quorum is not present, the gathering disperses and it’s the duty of the board to call another meeting according to the requirements of the Bylaws and Open Meetings Law.

Members will create or designate email they would like to use for JDA business and will share with McConnell.

Discussion and consensus that officer terms are one year, and the JDA's regular meetings will be held quarterly at 5:00 pm on the second month of each quarter (Feb, May, Aug, Nov) on the first Wednesday.

Motion to accept the Bylaws as presented, and the seal as described: David Matthews-Morgan

Second: Stephanie Lynn

Vote to accept the Bylaws as presented, and the seal as described: Directors unanimously approved motion

*Election of Chair, Vice-Chair, Secretary, and Treasurer*

Nomination of David Matthews-Morgan as Chair: Stephanie Lynn

Second: Dodd Ferelle

Motion to close nominations for Chair: Stephanie Lynn

Second: Dodd Ferelle

Vote to close nominations for Chair: Directors unanimously approved motion

Vote in favor of David Matthews-Morgan as Chair: Directors unanimously approved motion (with Matthews-Morgan abstaining)

Nomination of Simone Cifuentes as Vice-Chair: Kelly Girtz

Second: Stephanie Lynn

Motion to close nominations for Vice-Chair: David Matthews-Morgan

Second: Stephanie Lynn

Vote to close nominations for Vice-Chair: Directors unanimously approved motion

Vote in favor of Simone Cifuentes as Vice-Chair: Directors unanimously approved motion

Nomination of Tim Pierce-Tomlin as Secretary: Stephanie Lynn

Second: Simone Cifuentes

Motion to close nominations for Secretary: Kelly Girtz

Second: Dodd Ferelle

Vote to close nominations for Secretary: Directors unanimously approved motion

Vote in favor of Tim Pierce-Tomlin as Secretary: Directors unanimously approved motion

Nomination of Stephanie Lynn as Treasurer: Stephanie Lynn

Second: Dodd Ferelle

Motion to close nominations for Treasurer: Dodd Ferelle

Second: Erica Cascio

Vote to close nominations for Treasurer: Directors unanimously approved motion

Vote in favor of Stephanie Lynn as Treasurer: Directors unanimously approved motion

**E. New Business:** Directors

1. *RLF Discussion, including administration:* Discussion of the draft RLF guidelines, including mission, goals and objectives, JDA member roles, and JDA's governmental mission of promoting industry, agriculture, and trade as a public benefit.

Motion to table further discussion of RLF until next meeting: Tim Pierce-Tomlin

Second: Erica Cascio

Vote to table further discussion of RLF until next meeting: Directors unanimously approved motion

**F. Staff Report:** Ilka McConnell, Economic Development Director, Athens-Clarke County Unified Government  
Update regarding officers & directors insurance coverage for JDA board members

**G. Counsel Report:** Dan McRae, Attorney

Information regarding the JDA designating a records custodian, CARES Act funding, presentations from Sidebar trainings, and registration of JDA with the Georgia Dept. of Community Affairs

**H. Next Special Called Meeting:** Weds, June 17: 3:00 – 5:00pm

Motion to call special called meeting on Weds, June 17, 3:00-5:00 pm: Dodd Ferelle

Second: Erica Cascio

Vote in favor of calling special called meeting on Weds, June 17, 3:00 – 5:00 pm: Directors unanimously approved motion

**I. Adjourn**

Motion to adjourn: Tim Pierce-Tomlin

Second: Simone Cifuentes

Vote in favor of adjourning: Directors unanimously approved motion

Meeting adjourned at 4:54 pm.