



Athens Airport Authority Meeting
March 26, 2019
3:00 p.m.
Athens Flight Center - Conference Room



Authority: Lester Shindelman, Chair
Michael Pierce, David Asman, Bayne Smith, Robert Miles

Airport: Mike Mathews, Airport Director
Angela Dalton, Airport Billing Coordinator

Public Comments: N/A

Approval of February Minutes: Approved as submitted.

Chairman Update: Mr. Shindelman reflected back on the progress made during the month and also reviewed the meeting agenda.

Airport Manager Reports

- a. **Financial Report:** Mr. Mathews reviewed the report as provided by ACC Finance Department as of 2/28/19.
- b. **Operations Report:** The operations report compiled with data received from the Control Tower Chief has been updated and was reviewed.
- c. **Runway Project:** Mr. Mathews reported that this project is 90% complete. A final punch list still needs to be compiled and completed by the contractor. Additionally, he noted that this project will be completed under budget; therefore, discussions are being held with GDOT concerning utilizing those funds to move the localizer antenna as it is currently located in the safety area. If approved, this work will be added as an extension to the current grant.
- d. **2020 SPLOST Update:** Mr. Miles noted that the Citizen's Advisory Committee recently presented their recommendations to the Mayor & Commission and that currently the Airport projects are still on the list. However, there will be further discussions and meetings to trim down the list to meet estimated budget projections for collections.
- e. **Marketing & Outreach Activities:** Mr. Mathews noted that he spoke at the Lyons Club this month.

Old Business

- a. **GDOT State Aviation Plan Follow up:** Mr. Mathews will invite Steve Brian, GDOT Aviation Program Manager, to attend the April meeting to discuss and review further.

Operations Committee

- a. **AHN/Athens Tech Update:** Ms. Dalton is making contact with Amy Hudnall, Aerospace Director Georgia Department of Economic Development, to discuss this project further and to obtain possible contacts that would be beneficial

Business, Finance & Planning Committee

- a. **Strategic Planning Project Status:** Amanda Hill, MaesAwyr, distributed a draft report compiled using input from the Authority and staff. The initiatives and goals were reviewed and discussed. She requested that the Authority send any final comments and suggestions by Friday, 4/5, so they may be reviewed and placed in the final report

Air Service Development Committee

- a. **Pro-Forma Project Update:** Mr. Shindelman distributed copies of an excerpt from the report compiled by Mead & Hunt. A conference call was held with Doug Blissitt, Mead & Hunt, to discuss and review in further detail.
- b. **Mead & Hunt ASD Conference:** Mr. Mathews gave a report on the conference he attended last month in Arizona. Noted he met with potential airlines and attended several networking activities.
- c. **SCASDP 2018 Grant Order:** On hold until official order is released.
- d. **SCASDP Support Letters:** Mr. Shindelman distributed a spreadsheet listing potential contacts for obtaining letters of support.

New Business

- a. **Airport Authority Recruiting:** Mr. Shindelman noted that applications for the vacant Authority position are due on April 5 to the Mayor & Commission.

Adjourn: 5:25 p.m.

Respectfully Submitted



Angela Dalton, Secretary