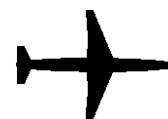




Athens Airport Authority Meeting
January 22, 2019
3:00 p.m.
Athens Flight Center - Conference Room



Authority: Lester Shindelman, Chair
Beth Higgins, Michael Pierce, David Asman, Bayne Smith, Robert Miles

Airport: Mike Mathews, Airport Director
Robert Hiss, ACC Assistant Manager
Angela Dalton, Airport Billing Coordinator

Public Comments: N/A

Approval of December Minutes: Approved as submitted.

Master Plan vs Airport Layout Plan: Joseph Robinson, GDOT Aviation Planning Manager, discussed the differences between these two plans. The Authority will discuss this issue further after the strategic planning process is complete.

Chairman Update: Mr. Shindelman reflected on the past year and the progress the Authority has made.

Airport Manager Reports

- a. **Financial Report:** Mr. Mathews reviewed the report as provided by ACC Finance Department as of 12/31/18. He also distributed a draft copy of a statement of revenues and expenses report he has compiled for review and input to be included in the monthly report.
- b. **Operations Report:** The operations report compiled with data received from the Control Tower Chief has been updated and was reviewed.
- c. **Runway Project:** Mr. Mathews noted that this project is currently on schedule. Once paving is complete a 30 day cure time will take place before beginning the final phases of grooving and marking; however, the runway will be open during this time.
- d. **2020 SPLOST Update:** Mr. Mathews noted that he will present the Airport's request to the Citizen's Committee on February 13th. It was also noted that Mr. Miles is a member of the Citizen Committee reviewing the 2020 SPLOST requests.
- e. **Marketing & Outreach Activities:** Mr. Mathews noted that on January 14th he participated in a panelist of neighborhood forum where he fielded questions about the Airport. On January 25th, along with Mr. Shindelman, he participated in the Authority's booth at the UGA Olli fair. On January 28th, he attended and spoke at the Cedar Creek Home Owners Association meeting. On February 16th he will be hosting a Boy Scout troop to assist in obtaining their aviation badges. He also noted that he has scheduled a meeting with Jeff Montgomery, ACC PIO to discuss the Airport's website design.

Old Business

- a. **Proposed Fuel Sales Analysis Report:** Mr. Shindelman distributed a draft report he has compiled.
- b. **Google Drive Update:** Mr. Shindelman distributed an updated list of google drive folders.

Operations Committee

- a. AHN/Athens Tech Update: No update at this time.

Business, Finance & Planning Committee

- a. **Strategic Planning Next Steps, Long Term Goals:** Mr. Mathews noted that a work session is scheduled for Saturday, February 9th. Mrs. Bennett, ACC Organizational Development, will moderate the discussion and Amanda Hill, MaesAwyr Consulting, will also be in attendance.

Air Service Development Committee

- a. **SCASDP 2019:** No update at this time. It was noted that the grant order has not been released and is definitely on hold until the Federal Government shutdown is resolved. Mr. Mathews will send out an update to the Working Group to keep them informed of the status.

New Business

- a. **2019 Authority Chairman Election:** Mrs. Higgins made a motion to elect Mr. Shindelman as Chair, Mr. Pierce 2nd. Approved with unanimous vote.
Mr. Asman made a motion to elect Mr. Smith as Vice Chair, Mrs. Higgins 2nd. Approved with unanimous vote.
Mr. Pierce made a motion to elect Ms. Dalton as secretary, Mr. Asman 2nd. Approved with unanimous vote.
- b. **2019 Committees:** Tabled until February meeting.

Adjourn: 4:45 p.m.

Respectfully Submitted



Angela Dalton, Secretary