

**AN ORDINANCE TO AMEND THE CODE OF ATHENS-CLARKE COUNTY, GEORGIA WITH RESPECT TO ZONING – STAFF PERMIT PROCEDURES; APPLICATIONS AND DEADLINES - EXTERIOR DEMOLITION OR RELOCATION APPLICATIONS; AND FOR OTHER PURPOSES.**

The Commission of Athens-Clarke County, Georgia hereby ordains as follows:

SECTION 1. Section 9-4-7, entitled “Staff permit procedures - General provisions,” Paragraph A, subparagraphs 9 and 10 of the Code of Athens-Clarke County are hereby amended by deleting subparagraphs 9 and 10 and substituting the following in lieu thereof:

- “9. Review of exterior demolition or relocation applications for compliance with Section 9-4-15C (Procedures for review of exterior demolition or relocation applications);
10. Interpretations of this zoning ordinance; and
11. Other actions specifically permitted in this title as staff permit.”

SECTION 2. Sec. 9-4-15, entitled “Applications and deadlines,” of the Code of Athens-Clarke County is hereby amended by adding a new Paragraph C thereto as follows:

“C. Procedures for review of exterior demolition or relocation applications:

1. Prior to submittal of a demolition or relocation permit, all requests which include exterior demolitions or relocations shall first obtain approval of an exterior demolition or relocation review application from the Planning Department.
2. Complete applications shall include all of the information requested on the application form, including photographs of all affected exterior elevations and information pertaining to the age of the structure if available.
3. Within 10 days of receipt of a complete application the Planning staff shall make a determination of eligibility for a complete 90-day review in order to allow adequate time for notification to the Mayor and Commission.
4. An exterior demolition or relocation application shall be considered eligible for a complete 90-day review if staff determines that the application meets one of the two following criteria:
  - a. The property is listed on the National Register of Historic Places as part of a historic district or as an individually listed property, or
  - b. The structure appears to have been constructed over 50 years ago as determined by the Planning staff using available resources.
5. The following applications shall be exempt from the 90-day review period:
  - a. Accessory structures of less than 150 square feet of gross floor area;

- b. Any structure determined by the Chief Building Official to be hazardous; or
  - c. Any structure locally designated as part of a historic district or as an individually designated landmark.
6. Within 25 days of the receipt of a complete application, the Planning Director shall send written notice to the Mayor and Commission. All Commissioners elected from any district in which the affected property lies must submit a written request to the Planning Director to continue the review for the complete 90-day period or until official action is taken by the Mayor and Commission regarding the demolition or relocation, whichever comes first. If such written request is not received by the Planning Director within this 25-day period, staff shall complete their review of the exterior demolition or relocation review application.”

SECTION 3. All ordinances or parts ordinances in conflict herewith are hereby repealed.